



Preparation is key to your success!

Just like an overseas holiday, planning an event, or choosing the perfect outfit, your Online learning experience can benefit from some prior planning. There are a few easy things you can do to set yourself up for success and ensure you get the most out of every masterclass and get the RESULTS you want!

01	SCHEDULING		
		YES	NO
(Z)	I have set time for my daily success rituals.		
(Z)	I have set aside a minimum of 60 - 90 uninterrupted minutes a week for my personal brand and professional development.		
(Z)	I have downloaded my Personal Brand Success Journal.		
(Z)	I have set weekly appointments in my diary and marked them "Marketing" or Brand Development".		
(Z)	I have synced all my calendars, including Outlook, Google and my phone.		
(})	I have let my assistant or team members know I am not available during my "Marketing" meetings.		





02	ENVIRONMENT		
		YES	NO
(Z)	I have chosen a quiet space to work on my brand where I will not be interrupted.		
	I have chosen a place that empowers and inspires me to be creative.		
03	COURSE RESOURCES		
	I have downloaded my Brand Success Formula Journey Overview Document.		
(Z)	I have a dedicated file set up on my computer titled "My Personal Brand" to save all my workbooks, swipe files, resources,		
	working notes and my Personal Brand Identity Style Guide.		
(Z)	I have the right tools and equipment to watch the course masterclass videos, download resources or listen to the		
	lesson audio sessions.		
04	JOURNALING		
(Z)	I have downloaded my Brand Success Journal.		
(Z)	I have committed to recording my thoughts, insights and ideas around my brand and leadership.		
(\mathcal{L})	I have completed part 1 of my Brand Success Journal to recognise		
,	potential self-limiting habits or things that may hold me back.		
05	ACCOUNTABILITY		
	I have chosen an accountability partner to share this journey and to inspire and motivate me to be the best I can be!		
(Z)	I have committed to asking for extra help and support if I get stuck or overwhelmed with my accountability partner, Facebook group or		
	booking a 1-1 coaching call with Suzie.		
(Z)	I have joined the Facebook community for this course.		